Center for Teaching & Learning

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Workshops

- Mindfulness Practices
- Theatre Techniques 2013
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- Symposium, March 28, 2012
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- 2010-11 Faculty
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URME Projects: Call for Proposals, Fall 2012

URME project proposals are submitted by faculty. Awards fund group or one-on-one research/mentoring activities that involve undergraduate students. Faculty from all academic disciplines are invited to apply.

Archived Call for Proposals

The deadline to submit proposals was **Monday, October 8, 2012**. Applicants were notified October 26, 2012.

- Faculty who received URME support during the 2011-2012 academic year are not eligible to apply.
- The funding period will be November 15, 2012 to May 30, 2013; all award funds must be encumbered by April 1, 2013, and spent by June 1, 2013.
- Award decisions will be announced by the beginning of November.
- Funded projects will require sign-off from department chair. We will contact department chairs once award decisions have been made.
- After the close of the funding period, we will ask award recipients to provide a brief summary of the outcomes of their project(s), including accomplishments and future directions.

Award types – We suggest two broad categories, designed to encourage broad participation. Alternative models, if justified, will also be considered.

Group research (3 or more students): A faculty research mentor will supervise the work of a group of students, working on one project or a set of related projects. Students will receive academic credit by registering for a "Special Problems" or "Undergraduate Research" course with the faculty mentor. Funding: up to $3,000 for each mentoring group, to be used for costs related to the research activity or for travel to present research findings at conferences.

One-on-one research (1-2 students): A faculty research mentor will work with one or two students on a project or similar projects. The student(s) will register for an "Independent Research" course, up to 3 credits. Funding: up to $1,250 per student, to be used for laboratory supplies and analyses, travel to present findings at conferences, or other research-related activities.

Note about workload compensation – UR/ME awards do not pay for workload credit associated with faculty teaching a "Special Problems" or "Undergraduate Research" course, or for release resulting from accumulated "Independent Research" credits. Any such workload credit should be arranged for independently of the UR/ME program.

Expectations – Successful projects will enable faculty mentors to integrate their research interests in ways that will not only promote their scholarship, but also offer students intellectual engagement and exciting interaction with the discipline. Successful projects will also foster the development of new skill sets in students, via their participation in writing abstracts or papers, reporting research at conferences, or exhibiting or performing their work. How the project will meet these expectations should be made explicit in the project proposal.

Application process – Project proposals, due **11:59pm on October 8**, should be submitted using the submissions interface (run by a conference management system called EasyChair we're using to collect, manage, and review submissions). Please follow the instructions below to complete an application.

1. Create an account on EasyChair at: http://www.easychair.org/conferences/?conf=urme2012. (If you already have an EasyChair account, you may use it, if you wish, and login from that page.)

2. Click "New Submission".

3. Add as "Authors" all faculty involved with the project (please list your department in the "Organization" box).

4. Add a project title to the "Title" area.

5. Insert a brief description of the project (100 words maximum) in the "Abstract" area. (We will use this description to publicize projects.)

6. Select the category for your project (group project or one-on-one project).

7. Type up to three keywords for the project.

8. In the "Upload Paper" section, upload two documents: a "Paper" containing a project summary and a CV or biographical sketch for participating faculty and an "Attachment" containing the project's proposed budget.

"Paper" (permitted file types: PDF, MS Word [doc, docx], plain text):

A. A **project summary** (500-750 words maximum), including discussion of:

urme

Important Links

Submit a proposal
Deadline is 11:59pm, Monday, October 8, 2012

- Budget template (Excel)
- Budget template (tab-delimited text)

A. A **project summary** (500-750 words maximum), including discussion of:

- the proposed research activity (please note: reviewers will be from other disciplines; we strongly recommend you describe your research for a broad audience);
- how students will be involved and mentored as a result of the research activity; and
- any anticipated outcomes (grant proposal submission, conference presentation, conference abstract submission, report, performance, etc.).

B. A **two-page CV or biographical sketch** for each participating faculty.

"Attachment" (permitted file types: MS Excel or tab-delimited plain text text):

A **budget and budget justification--**$3,000 maximum for group research, $1,250 per student for one-on-one research--for budget categories that include the following:

- student travel and conference registration fees (faculty travel and conference registration fees if traveling to conference with students)
- hardware/software
- laboratory/office supplies

Please use this template (Excel) or this one (tab-delimited text), to specify all budget items, estimated cost, and justification. Try this one.

When you are finished, press "Submit". You will receive a confirmation email, and you will be able to view your submission by logging back in to Easy Chair at http://www.easychair.org. You may make changes to your submission through 11:59 pm on October 8; after that, the submissions interface will be closed.

Please contact Eva Fernández or Yasemin Jones with any questions.

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